How To Guide - Applying for an I-20

Step 1: [Click Here]

Step 2:

If you have been admitted and have claimed your NetID:

Select the first option “I am admitted and have setup my NetID username and password.” and click the red “Submit” button. Sign in, using your NetID and password.

If you have not yet been admitted/do not have a NetID:

Select the third option “I do not have login credentials to this site.” and click the red “Submit” button.
Complete the New User Form, typing your names exactly as they appear on your passport. Check the “I Understand” box, and click “Create Account”.

Check your email. An automated email will be sent to you with your temporary login credentials. Then go back to Step 1, select option two “I have login credentials to this site that I received by email.”, and click “Submit”. Use the credentials sent to you by email to log in.
Step 3: Select the appropriate Term and click “Apply”.

Step 4: Read all “Instructions” carefully, and gather the documents that you need to upload. Click on the links for “Sources of Funding Information” and “Cost Estimate”, and read this information carefully. Be sure that you are providing acceptable financial documents.

Step 5: Click on each link under “Learning Content” and “Questionnaire(s)”, and complete the questions/mark them as read.
Step 6: If you are already in the U.S. on active F-1 status, click on the link “Request Electronic Recommendation/Approval”, and complete the form with your current F-1 advisor’s name and email address. **If you do not currently have an active F-1 status, please skip to Step 7.**

![Request Electronic Recommendation/Approval](image)

Step 7: Upload the required documents under “Attached Documents”. Be sure to select the document type before clicking “Upload”.

![Attached Documents](image)

Required for ALL:

- Passport
- Financial Support Documentation - Bank statement(s)/letter(s), demonstrating sufficient funding for at least the first year of study (see the estimated total on the [Cost Estimate](#)).
- If bank statement/letter is in a sponsor’s name and not your own, you must also upload a completed and signed [Affidavit of Support](#).

Additional required uploads for students with dependent(s):

- Dependent’s passport
- For a dependent spouse, you must upload a copy of your marriage license.

Additional required uploads for students transferring in their current, active F-1 status:

- Current I-20
- F-1 visa stamp
- [Most recent I-94 record](#)
- EAD card (if applicable)
Step 8: Once complete, scroll up to the top and click the red “Submit” button.

Step 9: Click the links for [eShipGlobal instructions](#) and [website](#) in the green box. Place your shipping order as soon as possible, so that we can mail you your Welcome Packet with I-20 document as soon as it is ready. Note: You will not be charged for the shipping until the packet is ready to be shipped.

Step 10: Continue to check your email over the next 10 business days. A member of the International Engagement staff will review your I-20 application submission, and will let you know if additional information/documents are needed, or if your I-20 has been issued and mailed.